



Scoil Chonglais Post-Primary School

Leaving Cert Applied



BORD OIDEACHAIS AGUS OILIÚNA
CHILL DARA AGUS CHILL MHANTÁIN
KILDARE AND WICKLOW
EDUCATION AND TRAINING BOARD

Mission Statement

Scoil Chonglais is a warm, caring, and welcoming school in which all students are valued and respected. We provide a positive, supportive, and inclusive learning environment, where each student and their unique contribution is celebrated. We are committed to excellence in education and to empowering each student to reach their full potential.

School Motto

“Empowering Minds, Shaping Futures and Celebrating Success”

KWETB Core Values

Scoil Chonglais is a coeducational, multid denominational post primary school, under the patronage of KWETB. Our school community is committed to our ETB core values of Excellence in Education, Care, Respect, Equality and Community.



AIMS AND OBJECTIVES

Scoil Chonglais offers the Leaving Certificate Applied Programme (LCA) as a two-year programme post Junior Certificate.

The aims and objectives of the LCA Programme reflect those specific to the guidelines published by the Department of Education and Skills, namely:

- Education that recognises the talents of all students and helps them apply what they learn in the real world.
- Education that provides opportunities for development in terms of responsibility, self-esteem and self-knowledge.

CURRICULUM FRAMEWORK

The LCA Curriculum of Scoil Chonglais follows the LCA Curriculum Framework and Module Descriptors as specified by the Department of Education and Skills.

VOCATIONAL PREPARATION

- Vocational Preparation & Guidance
- English and Communications

VOCATIONAL EDUCATION

- Mathematical Applications
- Introduction to ICT
- Vocational Specialisms
 - Graphics & Construction Studies
 - Hotel Catering & Tourism

GENERAL EDUCATION

- Arts Education
- Social Education
- Languages - Irish & MEL
- Leisure and Recreation

ELECTIVE COURSES

- Science

ASSESSMENT

Assessment of the LCA Programme follows the Guidelines and procedures set out by the Department of Education and Skills as follows: It takes place over two years under three headings:

1. Satisfactory Completion of Modules.
2. Performance of Students Tasks.
3. Performance in the Terminal Examinations.

Credits for Module Completion

Non-Examination Courses	No. of Modules	No. of Credits
Vocational Preparation & Guidance	8	16
Introduction to Information & Communication Technology	2	4
Arts Education	2	4
Leisure and Recreation	2	4
Social Education	4	8
Total	18	36
Final Examination Courses	No. of Modules	No. of Credits
English and Communication	4	4
Vocational Specialisms	8 (4x2)	8
Mathematical Applications	4	4
Languages	4 (2x2)	4
Total	20	20
Elective Modules	No. of Modules	No. of Credits
Current and Validated Modules	4	8
Total	4	8
Senior Cycle SPHE		No. of Credits
Total		4
OVERALL TOTAL	42	68

LCA Modes of Assessment							
Satisfactory completion of modules + 90% attendance					62 credits	31%	
<ul style="list-style-type: none"> Evidence of completion of key assignments for each module One credit per course module in which there is a final exam Two credits per course module in which there is NO final exam 							
7 Student Tasks @ 10 credits each					70 credits	35%	
Vocational Preparation		Vocational Education (x2)					
General Education		Contemporary Issue					
Personal Reflection		Practical Achievement					
Final Examinations					68 credits	34%	
English & Communication	Vocational Specialisms (x2)	Languages (x2)	Social Education	Mathematical Applications			
12 credits	12 credits each	6 credits each	10 credits	10 credits			
Total					200 credits	100%	

Final Examinations

Area	Credits
English & Communications Oral and written incorporating audio visual	12
Vocational Specialisms (x2) Practical and written - practical briefs issued in advance	12 each
Languages (x2) Oral and written incorporating aural	6 each
Social Education Written incorporating audio	10
Mathematical Applications Written	10
Total	68

CERTIFICATION

Students who successfully complete the programme will receive a certificate from the State Examinations Commission. All credits awarded will be recorded on the Leaving Certificate Applied Certificate.

LCA Certification

Certification awarded at 3 levels		
PASS	120 - 139 credits	60-69%
MERIT	140 - 169 credits	70-84%
DISTINCTION	170 - 200 credits	85-100%

Students who acquire less than 120 credits or who leave the programme early will receive a "Record of Experience".

BOOKS

Students will be supplied with the books under the Book Scheme.

WORK EXPERIENCE

Work experience is an essential part of Leaving Certificate Applied. Students must arrange their own work experience placements and must attend work every Tuesday during school term. It is important that students choose their work experience carefully. It is recommended that work experience be completed in at least 2 different career areas. It is the responsibility of the student to acquire a work experience placement before the start of both Year 1 and Year 2. Students are not allowed to complete their work experience in a workplace in which they already have a part-time job.

For each work experience placement students must satisfactorily complete the Work Experience Diary. Employer Report Cards must also be returned. Failure to return or complete the above two documents will result in students losing vital credits.

Students will be monitored carefully on Work Experience placements and a member of the teaching staff will telephone/ visit and interview both the student and their employer.

Businesses in the locality are very generous in offering Scoil Chonglais students work placements and providing valuable feedback to students and the coordinator.

Scoil Chonglais appreciates the fact that local businesses support us by providing work placement for our LCA students and we expect that our students will behave appropriately and work to the best of their ability while on work placement.

LCA ADMISSIONS POLICY ADMISSION PROCEDURES

1. An information seminar for Parents and students of Third Year will be held in the springtime of the year of entry.
2. Following the information presentation, LCA Application Forms are made available to students/parents/guardians from the LCA Coordinator.
3. Completed Application Forms must be returned to the LCA Coordinator by the Closing Date specified. (Late applications may not be considered.)
Acceptance of the completed application form does not confirm or imply an expectation of being offered a place on the programme.
4. An external applicant must firstly apply to be accepted as a student of Scoil Chonglais by completing the Student Transfer Application Form. If accepted as a student of Scoil Chonglais, the student may then request and complete an LCA Application Form. The student is then subject to the same admission procedures as internal applicants.
5. The LCA Coordinator will consult members of the Teaching Staff with respect to the LCA Application List.
6. An LCA Selection Committee will be established annually comprising of the following staff members: LCA Co-Ordinator, Year Head, Guidance Counsellor, Deputy Principal, Principal.
7. Applicants will be interviewed by at least two teachers.

The following criteria will help ascertain suitability for the Programme:

- Level of interest indicated by the candidate at interview.
- Willingness to participate fully in all elements of the LCA Programme.
- Student's satisfactory attendance record in school.
- Student's behavioural record over the three years of Junior Cycle in Scoil Chonglais, or in the case of an external candidate, the student's previous school.
- An assessment of the student's competence and value to be derived from participation in key elements of the LCA programme.
- Assessment of the contribution the applicant can make to the LCA Programme.

Review and ratification of Policy

Ratification by Board of Management

This policy was adopted and ratified by the Board of Management on **10/03/2025**

Board of Management Next Review

This policy will be reviewed by the Board of Management in **March 2026**