



# **Scoil Chonglais Post-Primary School**

# **Mobile Phone & Electronic Devices**



BORD OIDEACHAIS AGUS OILIÚNA  
**CHILL DARÁ AGUS CHILL MHANTÁIN**  
KILDARE AND WICKLOW  
EDUCATION AND TRAINING BOARD

## **Mission Statement**

Scoil Chonglais is a warm, caring, and welcoming school in which all students are valued and respected. We provide a positive, supportive, and inclusive learning environment, where each student and their unique contribution is celebrated. We are committed to excellence in education and to empowering each student to reach their full potential.

## **School Motto**

“Empowering Minds, Shaping Futures and Celebrating Success”

## **KWETB Core Values**

Scoil Chonglais is a coeducational, multid denominational post primary school, under the patronage of KWETB. Our school community is committed to our ETB core values of Excellence in Education, Care, Respect, Equality and Community.



## Introduction

The purpose of this policy is to ensure that mobile phones and other electronic devices are used responsibly within the school environment. While we recognize the importance of these devices in students' lives, their improper use can disrupt learning and affect the wellbeing of the school community. This policy aims to balance the benefits of technology with the need for a focused and respectful learning atmosphere.

## Scope of Policy

This policy applies to all students within the school premises, during school hours, and at any school-related activities or events.

## General Policy for Students

### Mobile Phone & Other Electronic Devices Usage During School Hours

- Mobile phones and other electronic devices must be always turned off.
- The use of mobile phones and other electronic devices are not allowed on school premises.

### Emergency Use

- If a student needs to contact a parent/guardian during school hours, they must request permission to use the phone.
- Parents/guardians should contact the school office if they need to reach their child during school hours

### Mobile Phones and other electronic devices in Class:

- Mobile phones and other electronic devices may only be used in class with teacher approval for learning activities (e.g., research, educational apps).
- Unauthorized use during class time will result in the phone/device being confiscated.

## Consequences for Misuse

- **First Offense:** The phone/device will be confiscated and returned at the end of the school day to the student.
- **Second Offense:** The phone/device will be confiscated, and a parent/guardian will be required to collect the phone from the school office.
- **Third Offense:** The phone/device will be confiscated, and further disciplinary actions may be taken, including detention or suspension, at the discretion of school management. Repeated violations of the mobile phone policy may result in a ban on bringing phones to school.

## **Use of mobile phones and other electronic devices for Educational Purposes**

- In some instances, teachers may allow mobile phones and other electronic devices for specific learning activities (e.g., research, use of educational apps).
- Students must follow the teacher's instructions carefully when mobile phone and other electronic devices use is allowed.
- Phones and other electronic devices must not be used to record, photograph, or video any individuals without permission.

## **Cyberbullying and Online Behaviour**

- Any use of mobile phones or other electronic devices to engage in cyberbullying, harassment, or inappropriate behaviour (e.g., sharing inappropriate content) will be treated as a serious violation of the school's Code of Conduct.
- Such actions may lead to severe disciplinary measures, including suspension or expulsion, depending on the severity of the incident.

## **Responsibility for Mobile Phones/Devices**

- The school does not accept responsibility for lost, stolen, or damaged mobile phones and other electronic devices.
- Students are responsible for the safe keeping of their devices, and the school recommends leaving expensive devices at home.

## **Parental Cooperation**

- We ask that parents and guardians support this policy by encouraging responsible mobile phone and other electronic devices use and ensuring their child understands the rules and consequences.
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## **Policy Review**

The Board of Management will undertake an annual review of this policy.

## **Ratification by Board of Management**

This policy was adopted and ratified by the Board of Management on **24/09/2024**